WHAT IS RESPONDUS LOCKDOWN BROWSER?

Respondus LockDown Browser is a secure browser for taking tests in Blackboard. It prevents you from printing, copying, going to another URL, or accessing other applications during a test. If a Blackboard test requires that Respondus LockDown Browser be used, you will not be able to take the test with a standard web browser.

Respondus LockDown Browser should only be used for taking Blackboard tests. It should not be used in other areas of Blackboard. Respondus LockDown Browser functions much like a standard browser, but some options have been removed or work differently. The list below highlights some of these differences.

1. **Modified Toolbar** - the condensed toolbar includes only Forward, Back, Refresh and Stop functions.
2. **Test Mode** - tests are shown full-screen and cannot be minimized, resized, or exited until submitted for grading.
3. **Disabled Controls** - all printing, keystroke combinations, screen menus have been disabled.
4. **Links** - links to other web servers will open in a new, secure window and prevent browsing beyond that page.
5. **Blocked Features & Applications** - the Start button (Windows), system tray, and menu bars have been removed.

INSTALLING RESPONDUS LOCKDOWN BROWSER


- Follow the download page instructions to obtain the correct installation program.
- Start the LockDown Browser installation program and follow the onscreen instructions to complete the install.

TAKING A TEST

1. Close all programs, unless one is used to connect you to the internet.
2. Locate the “LockDown Browser” shortcut on the desktop and double-click it. (For Mac users, launch “LockDown Browser” from the Applications folder.)
3. If prompted to close a blocked program (e.g. screen capture, instant messaging) choose **Yes** when prompted.
4. Login to the DeSales Blackboard site.
5. Navigate to the test and select it.
6. If the instructor requires a test password, a new window will appear asking for the Exam Password. Enter the password and click **Begin Exam**.
7. The test will then start. (Note, once a test has been started with Respondus LockDown Browser, you cannot exit until the **Submit** button is clicked.)

WHAT IF A STANDARD BROWSER IS USED?

If the settings for a test require that Respondus LockDown Browser be used, it cannot be accessed with a standard browser. If you click on Begin to take the test without using Respondus Lockdown Browser will be asked to enter a password for the test, as shown below:

A link to the installation of Respondus LockDown Browser is also provided as part of the message.

PROBLEMS?

If you have problems downloading, installing, or taking a test with Respondus LockDown Browser, contact the DeSales Help Desk 610-282-1100 x4357 or [helpdesk@desales.edu](mailto:helpdesk@desales.edu).